



**MERRILL  
MEMORIAL  
LIBRARY**

**MEETING ROOM USE APPLICATION**

Organization Name:

Name of Yarmouth resident who is a member of this group (if applicable):

Name, phone and email address of person responsible for this meeting:

Is this organization a Non-Profit (circle one):      Yes                                  No

Event date & time:

Please note, rooms are only available during library open hours  
Mon, Thurs, Fri 10:00 am - 5:00 pm; Tues & Wed 10:00 am - 7:00 pm; Sat 10:00am to 3:00pm  
Closed Saturdays in July and August and on holiday weekends.

Room requested (circle one):                  Lewis Hall                                  Trustees Office

Briefly describe your function and the number of attendees:

A-V equipment needed (please circle):      Screen          projector          microphone  
Instruction is available during library open hours, please schedule training prior to your event

Use of kitchenette (please circle):                  Yes                                  No